Research Policy Rev. 3/10
This policy does not apply to Johnson & Wales students working on projects that involve research for a university course. For such projects, course guidelines set by faculty should be followed.
No individual, department, office, or other internal or external party shall conduct research on any Johnson & Wales University population (including current or former applicants, students, parents, volunteers, faculty, staff, customers or independent contractors) without first obtaining the approval of the university’s research committee. In addition, any research conducted for institutional purposes, regardless of whether it targets a Johnson & Wales population, must also be approved in advance by the research committee. Applications for the approval of research proposals should be submitted to the research committee via its chair, the director of institutional research.
No research involving the collection of information or data that is or could be personally identifiable shall be approved by the research committee unless participation in the research by subjects is wholly voluntary and each subject signs a written informed consent document which describes all pertinent factors including the type of information that will be collected, the use(s) to which such information will be put, the extent to which the information will or will not be kept confidential and all potential risks to the subject.
Research proposals are approved as originally submitted. If changes are made to the original proposal a new proposal must be submitted for approval.
Procedural guidelines and forms for research review and approval can be found in the Institutional Research public folder (public folders > all public folders> administration > institutional research).